

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS' MEETING
Meeting Minutes
Thursday May 4th, 2023

CALL TO ORDER – 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Present - James Hess, Greg Hlasnick, John Munsie at 6:02pm, David Tartler, Robert Kostelnik

ALSO PRESENT: Matthew Racunas Esq., David Coldren, P.E., Brian Kamauf, Jessica Emerick, Gary Stetar, Haley Tartler

ANNOUNCEMENTS: Maher Duessel will be presenting the audit at the June 2023 board meeting.

Reception of Visitors: John Halbleib – property owner at 1708 Iowa Ave, wants to speak about his past due sewage bill based off of the consumption amount from Pa American Water, due to his tenants broken water meter. (2020-2023)

1. Motion by Hess and second by Hlasnick to approve the minutes from the Board Meeting on April 6th, 2023.
Vote: 5-YES (JH, GH, JM, DT, RK)
2. Motion by Tartler and second by Hess to approve the Treasurers' Report for February 2023.
Vote: 5-YES (JH, GH, JM, DT, RK)
3. Motion by Hlasnick and second by Tartler to ratify the April 2023 bills excluding KLH Engineers.
Vote: 5-YES (JH, GH, JM, DT, RK)
4. Motion by Hess and second by Hlasnick to ratify KLH Engineers bills.
Vote: 4-YES (JH, GH, JM, RK) 1-ABSTAINED (DH)
5. Motion by Hess and second by Tartler to approve requisition 2020-27 in the amount of \$547,034.93 as draw down against Bond Series 2020, by Trustee US Bank.
Vote: 5-YES (JH, GH, JM, DT, RK)
6. Report of the Solicitor. Report of the Solicitor is available upon request.
7. Report of the Engineer. Report of the Engineer is available upon request.
8. Report of the Authority Director. Report of the Authority Director is available upon request.
9. Report of the General Manager. Report of the General Manager is available upon request.
10. Executive Session was held from 6:45pm-7:04pm.
11. Old Business.
 - a) Motion by Hlasnick and second by Hess to ratify the email vote to change verbiage to reflect the requirements by First National Bank for the purchase & signing of the 2023 Chevy Bolt EUV LT as previously voted on at the April meeting.
Vote: 5-YES (JH, GH, JM, DT, RK)
12. New Business.
 - a) Motion by Hlasnick and second by Hess to approve the purchase of 4 single port charging stations at a cost of \$6,914.25 per unit. The Authority will pay costs upfront and a reimbursement of \$9,408.00 will be issued through "Driving PA Forward Level 2 Charging Station Rebate Program".
Vote: 5-YES (JH, GH, JM, DT, RK)

b) Motion by Tartler second by Hess to approve Resolution No. 172-23 authorizing the proper disposal of voucher file records (2007-2016) in compliance with the requirements of the Retention and Disposition schedule for records of Pennsylvania Municipal Governments.

Vote: 5-YES (JH, GH, JM, DT, RK)

c) Motion by Tartler and second by Hess to amend the agenda to include a motion to approve Contract No. 2023-02 to be awarded to Creative Enterprises Corporation.

Vote: 5-YES (JH, GH, JM, DT, RK)

d) Motion by Tartler and second by Hess to approve Contract No. 2023-02 to be awarded to Creative Enterprises Corporation.

Vote: 5-YES (JH, GH, JM, DT, RK)

13. Motion by Hess to adjourn at 7:09pm.

Respectfully submitted:


James Hess – Secretary